

PARLIER CEMETERY DISTRICT OFFICE
7932 S. MENDOCINO AVENUE
PARLIER, CA. 93648
June 24, 2024
Minutes

REGULAR MEETING: CALL TO ORDER: 1:00PM

BOARD OF TRUSTEES

**ROLL CALL: Dorothy Garza-Chairman-Present, Barbara Garcia-Not Present,
Guadalupe Barela – Present, Marcie Villalpando – Not Present, Lilly Renteria-Present**

1. **APRIL & MAY MINUTES:** Guadalupe Barela motioned, and Lilly Renteria 2nd all approved.
2. **APRIL & MAY WARRANTS:** Guadalupe Barela motioned, and Lilly Renteria 2nd all approved.
3. Nanci asked about giving cemetery staff the day off for Thursday, July 4th, 2024 and Friday, July 5th, 2024. Nanci mentioned she would role over the phone lines and answer incoming phone calls. Board approved request.
4. **Public Comments---**None
5. **Closed Session---**No Closed Session.
6. **MANAGERS REPORT & COMMENTS:** Nanci mentioned problems with some families on Division 10 that they were causing damage to the cemetery grounds. We are finding broken sprinklers or sprinklers being removed off the water lines. Families jumping the fence after hours to get into the cemetery grounds. On the weekend of Saturday, June 22, and Sunday, June 23 the cemetery gates were not opened this weekend. Our young lady who normally opens and closes the gates gave her notice that she would not be able to fulfill her duties any longer. Erick, our newest cemetery staff member has stepped up to the challenge and will be taking over those daily responsibilities. Erick did not know that he was to open and close the gates on the weekend. We also received a phone call from a family who claimed that the cemetery staff did not close their father's burial site properly and could see the casket. Nanci went to view the site and found that the grave was filled in properly only to fine a trench had been made to work on the sprinkler water lines that had been broken by the public. Nanci sent the family photos of the water line repairs along with an explanation to the family. Nanci also brought up to the board the status of the cemetery staff. We now have 4 full time employees and 1 part time employee to help make sure to maintain the cemetery grounds and projects.
7. **BOARD MEMBERS COMMENTS.** Guadalupe Barela—No comments, Lilly Renteria—No comments, and Dorothy Garza-mentioned that cemetery grounds look very good and well maintained. Also, inquired about name plaque for persons who ashes are buried with family member grave plots. Information was given to all board members of the size and company to creates plaques.
8. **NEXT SCHEDULED MEETING:** Monday July 22, 2024 @ 1:00 PM
9. **ADJOURNMENT WAS PROPOSED BY:** Motioned by Guadalupe Barela
SECOND BY: Lilly Renteria. All members approved.
MEETING CONCLUDED: 2:00pm